

## Governance and Audit Committee Action Record

Date of Committee / Minute Number	Agreed Action	Lead	Target Date	Progress	Date for action to be brought to Committee	Completed Date
12 November 2020 / 214	Audit Wales Governance & Audit Committee Update	Audit Wales	January 2021	Report on the Bridgend Financial Sustainability Assessment	September 2021	Completed September 2021
22 April 2021 / 240	Local Government and Elections (Wales) Act 2021	Interim Chief Officer – Finance, Performance and Change	November 2021	That Committee awaits a report to consider issues regarding the Complaints process, including the different types of these as well as how many are received over a specific period of time.	September 2021	Completed September 2021
22 April 2021 / 241	Disabled Facilities Grant – Progress Report and Position Statement	Head of Partnerships	July 2021	That Committee awaits data information, should this be available, on the average number of days taken to deliver a Disabled Facilities Grant for the year 2019/20 and 2020/21, if for the latter this was actually collated (due to the Covid-19 pandemic), as part of a wider update report.	November 2021	
18 June 2021 / 252	Audit Wales Governance and Audit Committee Reports	Audit Wales  Interim Chief Officer – Finance, Performance and Change / Head of Partnership Services	Autumn 2021	<p>1. That further financial audit work beyond the ‘scoping phase’ is to be undertaken on the ‘Springing Forward’ project. – Audit Wales updated that the springing forward project is a performance audit project. There is no financial audit involvement in this review and this project is included in Wales Audit’s performance audit work programme update.</p> <p>2. Audit Wales to confirm to Members the key officer contacts in BCBC they link in with, for the submission of reports on earmarked future agenda items to be submitted to Committee – Audit Wales confirmed the key contacts for Audit Wales reports.</p> <p>3. That a progress report on the Digital Strategy be provided.</p>	November 2021  July/September 2021  January 2022	Completed September 2021  Completed September 2021
18 June 2021 / 255	Annual Governance Statement 2020-21	Interim Chief Officer – Finance,	July 2021	To confirm at the next Committee meeting the reason why there was not a completed tick against the objective entitled ‘A Resilient Wales – and Helping People in Communities to be more	September 2021	Completed

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		<b>Performance and Change</b>		Healthy and Resilient', in the Table within the report that identified BCBC's well-being goals/objectives		
<b>22 July 2021 / 261</b>	<b>Governance and Audit Committee Action Record</b>	<b>Audit Wales</b>	September 2021	Local and National financial sustainability reports to be presented to Committee, or alternatively, for Members to receive further updates on the progress of these reports. National report is due to be published by the end of September and will be available for the next committee.	November 2021	
<b>22 July 2021 / 266</b>	<b>Corporate Risk Register</b>	<b>Interim Chief Officer – Finance, Performance and Change</b>	September / November 2021  September / November 2021	<ol style="list-style-type: none"> <li>1. That in relation to the Risk Register Members be updated on any risks involving BCBC and partners (other than Cwm Taff Health Board previously discussed at the last meeting).</li> <li>2. That Members be provided with an update on mitigation being taken with regards to risks 14 and 15 relating to schools due to these risks being classed as high.</li> </ol>	September / November 2021  September / November 2021	
<b>22 July 2021 / 268</b>	<b>Updated Forward Work Programme</b>	<b>Interim Chief Officer – Finance, Performance and Change</b>	TBC	A further report be presented to committee in due course on work both proposed and undertaken to date with regards to the Local Government Elections 2022.	TBC	
<b>9 September 2021 / 273</b>	<b>Corporate Complaints</b>	<b>Chief Officer Legal, HR &amp; Regulatory Services</b>	November 2021	<ol style="list-style-type: none"> <li>1. A Working Party to ensure all complaints are monitored and recorded accurately as the Committee considered there is an under recording of complaints.</li> <li>2. The Chief Officer Legal, HR &amp; Regulatory Services meet with Members to discuss the handling of complaints.</li> <li>3. An information report on Corporate Complaints be presented to Council.</li> <li>4. Information as to the shortfall of 10 cases be provided to the Committee.</li> </ol>	November 2021	
<b>9 September 2021 / 276</b>	<b>Updated Forward Work Programme 2021-22</b>	<b>Chief Officer Legal, HR &amp; Regulatory Services</b>	November 2021	The structure and membership of the Governance and Audit Committee be reported to the November meeting of the Committee	November 2021	